

Article - State Government

[\[Previous\]](#)[\[Next\]](#)

§10–802.

Each unit shall adopt written policies that are within the legal authority of the unit for:

(1) the procedures to be followed by the unit in responding to a public communication;

(2) the circumstances that require the unit to maintain a record of a public communication and of the response of the unit; and

(3) the manner of maintaining records of public communications and of the responses of the unit.

[\[Previous\]](#)[\[Next\]](#)